

Accreditation Education Research & Scientific Service Center



Conditions for the use of AERSSC Accreditation Symbol

Reviewed by: CEO, AERSSC

Approved by: Conformity Assessment Accreditation Board of AERSSC

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Revision Records

S. No.	Page No.	Section No.	Issue Date	Issue No.	Revision Detail
1	4	2.3	13/03/2022	02	For use of AERSSC Accredited CAB Combined ILAC MRA Mark
2	6	6	13/03/2022	02	Instructions for use of Accredited CAB Combined ILAC MRA Mark on its Test Report
3	6	6	13/03/2022	02	Instructions for use of AERSSC Accredited CAB Combined ILAC MRA Mark for claim of Accreditation for Advertising and Publicity
4	6	6.3	13/04/2022	03	“AERSSC Accredited CAB Combined ILAC MRA MARK” shall be used on the report/certificate which contains only accredited scope. Any non-accredited scope shall not be part of the said report/certificate. There shall be nothing in any conformity assessment report or certificate or in any attachments or other materials that implies, or may lead any user of the results or any interested party to believe that the conformity assessment activity is covered by the scope of accreditation when it is not.
5	6	6.4	13/04/2022	03	AERSSC accredited CAB may use “AERSSC Accredited CAB Combined ILAC MRA MARK” only on Report/Certificate issued by accredited CAB.
6	6	6.5	13/04/2022	03	AERSSC accredited CAB shall not use the ILAC MRA Mark in any form other than as part of a AERSSC accredited CAB Combined ILAC MRA Mark.

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7	6	9	13/04/2022	03	Instruction for Reproduction of AERSSC symbol and/or AERSSC Accredited CAB Combined ILACMRA Mark

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Conditions for the use of AERSSC Accreditation Symbol

1. Purpose and Scope:

To define the policy & guidelines for the use of Accreditation Symbol of AERSSC by Accredited Conformity Assessment Bodies (CABs) under following programmes:

- Medical Laboratories as per ISO 15189:2012
- Testing laboratories as per ISO/IEC 17025:2017

This policy and guidelines are applied to the use of Accredited Conformity Assessment Body Combined ILAC MRA Mark on endorsed CAB reports by AERSSC Accredited CABs. ILAC is the owner of the ILAC MRA Mark and has licensed the use of the ILAC MRA Mark to AERSSC in accordance with the terms of the ILAC MRA Mark Agreement. Use of AERSSC Accredited CAB Combined ILAC MRA MARK developed in line with ILAC-R7:05/2015 "Rules for the Use of the ILAC MRA MARK".

2. Policy

AERSSC Policy has been developed in line with ILAC-P8:03 2019 ILAC Mutual Recognition Arrangement: Supplementary Requirements for the use of Accreditation symbol and for claims of Accreditation Status by Accredited CABs. This is to encourage CABs to use AERSSC Symbol to refer their Accreditation Status. This document also details AERSSC Policy on any claim of accreditation by CABs apart from the use of AERSSC Symbol.

2.1 For use of AERSSC Symbol

- 2.1.1 Use of AERSSC Symbol is mandatory for the parameter/tests covered under accredited scope on all the test report/certificate and medical test report/certificate.
- 2.1.2 When promoting or providing proof of Accreditation, Accredited CABs shall use the scope(s) of Accreditation.
- 2.1.3 AERSSC Symbol or any claim shall not be placed on the products or items, which a laboratory has tested.
- 2.1.4 The AERSSC Symbol is not transferable and to be used only by the Accredited CAB during the period when it holds valid accreditation.

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2.1.5 AERSSC accreditation is location specific. The accreditation claim shall be related only to the specific location that is covered under the AERSSC Scope and not with any other non-accredited locations.

2.2 For claim of accreditation

Where the AERSSC Symbol is used to endorse Accreditation Status, it shall always be accompanied by the AERSSC Program name(s) (ISO 15189:2012 / ISO/IEC 17025:2017)

2.3 For use of AERSSC Accredited CAB Combined ILAC MRA Mark

2.3.1 AERSSC accredited CAB (Testing Laboratory/Medical Testing Laboratory) wishing to use AERSSC Accredited CAB Combined ILAC MRA Mark shall obtain approval in writing from AERSSC and agree to the rules for the use of the Accredited CAB Combined ILAC MRA Mark.

2.3.2 The AERSSC Accredited CAB shall use the Accredited CAB Combined ILAC MRA Mark only after getting permission from AERSSC on the basis of Agreement for use of AERSSC Accredited CAB Combined ILAC MRA Mark.

2.3.3 AERSSC shall not permit the use of AERSSC Accredited CAB Combined ILAC MRA Mark to the CAB, if there is any ongoing complaint against the particular CAB.

3 Responsibility:

CEO of the Board is responsible to establish, implement and amend this document. The accredited CABs are responsible to comply with the requirements of this document. Where applicable, the conditions set herein will be met by CABs accredited by AERSSC.

4 Definitions:

4.1 Accredited CABs

Organizations [testing/calibration/medical laboratories, certification bodies (management systems/personnel) accredited by AERSSC.

4.2 Logo

A unique logo adopted by AERSSC to identify itself.

4.3 AERSSC Accreditation Symbol

Combination of the AERSSC Logo and Accreditation Certificate Number indicate Accreditation Symbol.

4.3.1 Pictorial representation of AERSSC Symbol as mentioned in **Fig 1:**

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4.3.2 For Testing Laboratory: Pictorial representation of AERSSC Symbol to be used by Accredited Testing Laboratory, where CT-XX/X is the Accreditation Certificate Number as mentioned in **Fig 2.**

4.3.3 For Medical Testing Laboratory: Pictorial representation of AERSSC Symbol to be used by Accredited Medical Testing Laboratory, where MLS-XX/X is the Accreditation Certificate Number as mentioned in **Fig 2**

4.4 AERSSC Accredited CAB Combined ILAC MRA Mark

Combination of the AERSSC Symbol and Combined ILAC MRA Mark

4.5 Accreditation Program

The following wording will be used as the Accreditation Symbol to identify the accreditation program:

Chemical Testing:	CT
Mechanical Testing:	MT
Medical Laboratories:	MLS
Personnel Certification Bodies:	PERS
Quality Management Systems:	QMS
Inspection Bodies	INSP

5 Display of Accreditation Symbol

5.1 AERSSC logo together with the accreditation program name and accreditation identification number constitutes the AERSSC Accreditation Symbol. (Fig. 1)

5.2 The accreditation Symbol shall be displayed only in the appropriate form, size and colour. **(Fig. 1)**

5.3 The AERSSC accreditation Symbol shall normally have a minimum height (excluding the accreditation program and number) of 15 mm and then increase of should be divisible by 5 upto 50 mm. The wording for the accreditation program and accreditation number underneath the AERSSC accreditation Symbol shall be legible. While using the Symbol it shall be ensured by the laboratory that design and its manifestations are not distorted. It can be reproduced in any single color (preferably black).

5.4 The accreditation number shall be in two digits. The accreditation program name shall be font type of 10 whilst the accreditation number shall be font type of 11.

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5.5 AERSSC accreditation Symbol may only be used once accreditation has been granted.

6 Instructions for use of AERSSC Accredited CAB Combined ILAC MRA Mark on its test report

- 6.1 AERSSC Accredited CAB Combined ILAC MRA Mark” is the ILAC MRA Mark used in combination with the AERSSC Symbol, which AERSSC Accredited CAB is entitled to use.
- 6.2 AERSSC Accredited CAB (Testing Laboratory/Medical Testing Laboratory) shall have a documented procedure for use of AERSSC Accredited CAB Combined ILAC MRA Mark.
- 6.3 “AERSSC Accredited CAB Combined ILAC MRA MARK” shall be used on the report/certificate which contains only accredited scope. Any non-accredited scope shall not be part of the said report/certificate. There shall be nothing in any conformity assessment report or certificate or in any attachments or other materials that implies, or may lead any user of the results or any interested party to believe that the conformity assessment activity is covered by the scope of accreditation when it is not.
- 6.4 AERSSC accredited CAB may use “AERSSC Accredited CAB Combined ILAC MRA MARK” only on Report/Certificate issued by accredited CAB.
- 6.5 AERSSC accredited CAB shall not use the ILAC MRA Mark in any form other than as part of a AERSSC accredited CAB Combined ILAC MRA Mark.
- 6.6 AERSSC Accredited CAB Combined ILAC MRA Mark shall only be used by AERSSC Accredited CABs during the period when it holds valid accreditation.
- 6.7 AERSSC Symbol shall be positioned such that it is not combined with any other logo. The ILAC MRA Mark shall be positioned such that the AERSSC Symbol shall be on right/left side of the ILAC MRA Mark but shall appear in close proximity to each other.
- 6.8 AERSSC Accredited CAB shall not use AERSSC Accredited CAB Combined ILAC MRA Mark in any way that would bring ILAC and/or AERSSC into disrepute.
- 6.9 AERSSC Accredited CAB Combined ILAC MRA Mark shall not be placed by any means on the product or item which a CAB has tested.
- 6.10 AERSSC Symbol and/or any claim of accreditation shall not be used in such a way as to imply that AERSSC accepts responsibility for activities carried out under the scope of accreditation.

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6.10 "AERSSC Accredited CAB Combined ILAC MRA Mark" shall not be used on any other item other than Report and / or Certificate.

7 Instructions for use of AERSSC Accredited CAB Combined ILAC MRA Mark for claim of Accreditation for Advertising and Publicity

- 7.1 AERSSC Accredited CABs may use AERSSC Symbol and/or claim AERSSC Accreditation Symbol in publicity and/or advertising materials for promotional purposes including brochures, websites or on proposal/quotation for testing work.
- 7.2 In brochures, proposal or quotation, the accredited CAB shall distinguish scope that is covered under AERSSC accredited from those that are not covered.
- 7.3 In case a CAB is found to be violating the use of AERSSC Accredited CAB Combined ILAC MRA Mark or misusing the same, the accreditation will be withdrawn.

8 Authorizing the test report/certificate, medical test report/certificate

The test report/certificate, medical test report/certificate issued under the accreditation scope shall be authorized by the person who has been declared to AERSSC as responsible for review, report and authorizing the results.

9 Instructions for Reproduction of AERSSC Symbol and/or AERSSC Accredited CAB Combined ILAC MRA Mark

- 9.1 "AERSSC Symbol" shall be legible and displayed only in the appropriate form and proportion.
- 9.2 AERSSC accredited CABs are entitled to use AERSSC Symbol as well as "AERSSC Accredited CAB Combined ILAC MRA Mark".
- 9.3 AERSSC symbol and/or ILAC Mark shall not be distorted or stretched in any way.
- 9.4 AERSSC symbol and/or ILAC MRA Mark shall not appear in size that is unreadable.
- 9.5 AERSSC symbol and/or ILAC MRA Mark shall only be used in its normal horizontal orientation and not be rotated.
- 9.6 AERSSC symbol and/or ILAC MRA Mark photocopies from other documents shall not be used.

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References

- AERSSC Quality Manual
- ILAC R7: 05/2015 Rules for the use of ILAC MRA Mark
- ILAC-P8:03 2019 ILAC Mutual Recognition Arrangement (Arrangement): Supplementary Requirements for the Use of Accreditation Symbols and for Claims of Accreditation Status by Accredited Conformity Assessment Bodies

Figure 1

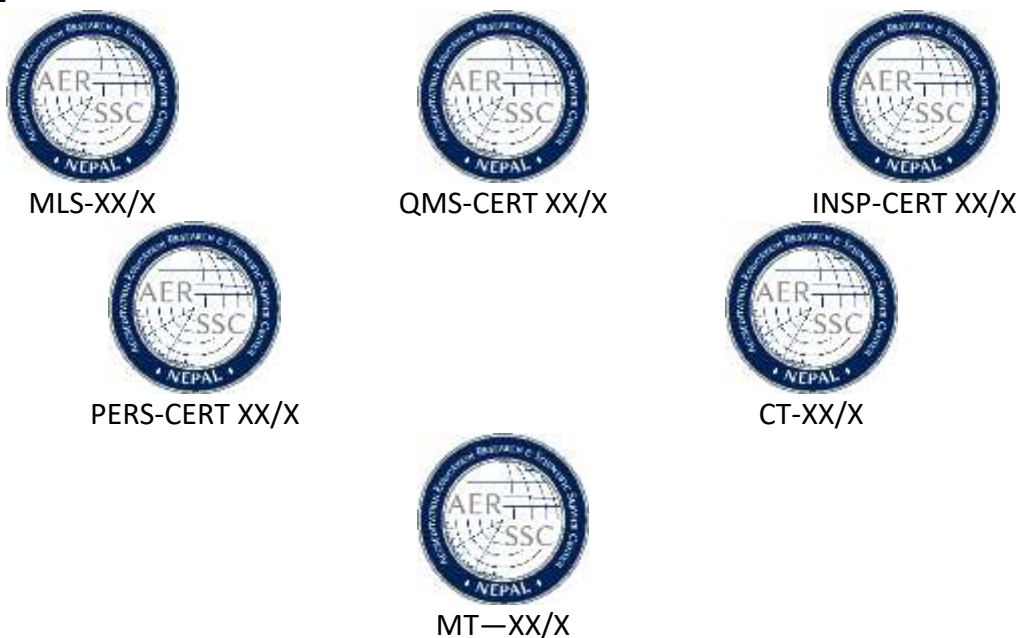


Figure 2



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Form 37

Agreement for use of AERSSC Accredited CAB Combined ILAC MRA MARK

CAB Name & Address

CAB Certificate Number:

Validity of the Accreditation certificate:

Terms and Conditions for use of AERSSC Accredited CAB Combined ILAC MRA MARK

- A. The accredited CAB shall use the AERSSC Symbol Accredited CAB Combined ILAC MRA MARK only after this agreement has been signed by AERSSC Accredited CAB and AERSSC.
- B. The accredited CAB shall ensure that, at all times, its use of the AERSSC Accredited CAB Combined ILAC MRA MARK does not breach any requirements of AERSSC.
- C. The ILAC MRA MARK shall be positioned at the left side of the AERSSC Symbol, but shall appear in close proximity to each other.
- D. AERSSC Accredited CAB shall not use the AERSSC Accredited CAB Combined ILAC MRA MARK in any way that would harm the reputation of ILAC and/or AERSSC.
- E. AERSSC Accredited CABs are entitled to use of the AERSSC Accredited CAB Combined ILAC MRA MARK together with the certificate number of the accredited CAB.
- F. AERSSC Accredited CAB shall not use the ILAC MRA MARK in any form other than as part of a AERSSC Accredited CAB Combined ILAC MRA MARK.
- G. This agreement will automatically terminate when ILAC MRA status of AERSSC has been suspended, terminated or not renewed by ILAC.
- H. In case, there is any on-going complaint against the accredited CAB, AERSSC shall not permit the use of AERSSC Accredited CAB Combined ILAC MRA MARK to the particular CAB.

Declaration

I declare that undersigned is authorized to sign this agreement on behalf of -----

, which is accredited by AERSSC in the field of -----

----- (Testing/Medical).

This agreement is entered on the date stated at the end of it and will terminate on the expiry of the CAB's accreditation.

Signature of CAB Head

Signature on behalf of
AERSSC

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